GOVERNMENT INSTITUTE OF MEDICAL SCIENCES

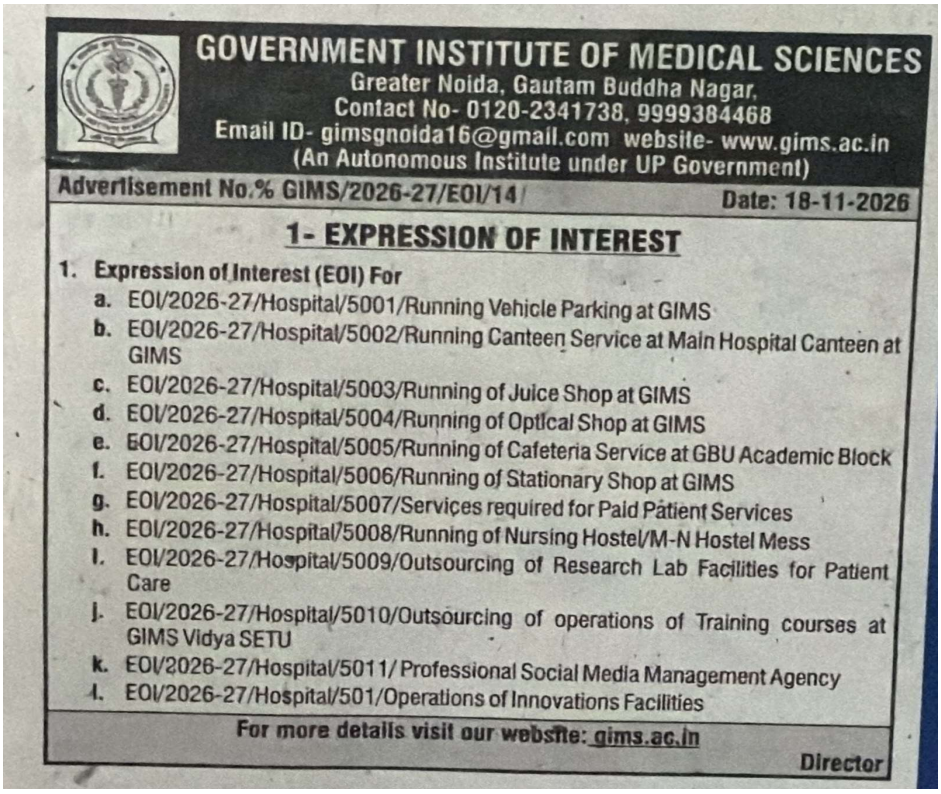
Greater Noida, Gautam Buddha Nagar-201310, Tel-0120-2341738, 9999384468
Website: www.gims.ac.in, Email- gimsgnoida16@gmail.com
(AN AUTONOMOUS INSTITUTE UNDER GOVT OF U.P.)

EXPRESSION OF INTEREST FOR RUNNING OF STATIONARY SHOP AT GIMS

EOI No: EOI/2026-27/Hospital/5006/ Running of Stationary shop at GIMS

Government Institute of Medical Sciences (GIMS) Greater Noida invites the Empanelment of an Agency for Running of Stationary shop at GIMS" .

Sl. No.	Advertisement No.	Last Date & Time for submission	Opening Date & Time
1.	**Advt. No. GIMS/2026-17/EOI/14 Date: 18.11.2026 Expression of Interest for Running of Stationary shop at GIMS**	**10.12.2026 till 04:00pm**	**Date: 11.12.2026**



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Advertisement No.% GIMS/2026-27/EOI/14/ Date: 18-11-2026

1- EXPRESSION OF INTEREST

1. **Expression of Interest (EOI) For**
   a. EOI/2026-27/Hospital/5001/Running Vehicle Parking at GIMS
   b. EOI/2026-27/Hospital/5002/Running Canteen Service at Main Hospital Canteen at GIMS
   c. EOI/2026-27/Hospital/5003/Running of Juice Shop at GIMS
   d. EOI/2026-27/Hospital/5004/Running of Optical Shop at GIMS
   e. EOI/2026-27/Hospital/5005/Running of Cafeteria Service at GBU Academic Block
   f. EOI/2026-27/Hospital/5006/Running of Stationary Shop at GIMS
   g. EOI/2026-27/Hospital/5007/Services required for Paid Patient Services
   h. EOI/2026-27/Hospital/5008/Running of Nursing Hostel/M-N Hostel Mess
   i. EOI/2026-27/Hospital/5009/Outsourcing of Research Lab Facilities for Patient Care
   j. EOI/2026-27/Hospital/5010/Outsourcing of operations of Training courses at GIMS Vidya SETU
   k. EOI/2026-27/Hospital/5011/ Professional Social Media Management Agency
   l. EOI/2026-27/Hospital/501/Operations of Innovations Facilities

For more details visit our website: gims.ac.in

Director

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This EOI is to be dropped in the box, kept for this purpose which is available in Administration block Detailed format of EOI may be downloaded from the website www.gims.ac.in. GIMS reserves the right to reject any or all EOI without assigning any reasons.

1. This EOI is for Empanelment of an Agency for **"Running of Stationary shop at GIMS** Advertisement was published in *Hindustan Times & Dainik Jagran* **Date:18.11.2026**
2. Last date of submission of application is **10.12.2026** till **04:00**pm
3. Application fee **Rs. 1180/- (**One Thousand One Hundred Eighty only) including 18% GST in form of DD/Cheque in favor of Director, GIMS Greater Noida payable at Greater Noida.
4. Security deposited of **Rs. 10000/-** (Ten thousand only) to be deposited by successful bidders only.

Director GIMS, G. Noida

INTRODUCTION

1. Government Institute of Medical Sciences, Greater Noida, is an autonomous tertiary care institute of Government of UP, with a mission to provide state of the art patient care to all sections of the society and has been envisioned to be in the forefront of providing excellent professional medical education and multi-disciplinary research. The institute is affiliated with Prestigious Atal Bihari Vajpayee Medical University Lucknow. GIMS has started MBBS (2019), DNB (2020), College of Nursing (2021), Institute of Paramedical Sciences (2021) and Post Graduate courses (MD/MS) (2024).
2. GIMS was established with an aim to improve the status of health of the rural and urban population of western Uttar Pradesh, by providing a state-of-the-art health facility as well as facilitating equitable access to quality health care through a revamped health care system, targeted outreach services as well as involvement of community and local bodies. The Mission of the institute is to provide comprehensive medical facilities to each and every life without discrimination along with developing GIMS as a Centre of excellence in the field of health delivery system, medical education and research.

3. The institute has state of the art infrastructure, modular operation theatres, well equipped high -end equipment and NABL accredited laboratories, and highly advanced Skill lab. The faculty at GIMS is from reputed institutions, highly experienced and dedicated, well versed in latest Medical Education Technology and trained in newer curriculum guidelines from the MCI/NMC. The hospital has established multi - disciplinary Research unit (MRU), Viral Research development laboratory, Paramedical training institute and Skill development Centre.

4. The vision of GIMS is to develop it as Centre of Excellence in Patient Care, Medical Education and Biomedical Research. The hospital has an excellent infrastructure, high-end equipments, modular OTs and Skill lab. In last 6 years, the institute has increased its patient work load by more than 4 times. The institute is performing complex surgeries, joint replacements, laparoscopic surgeries, dialysis and highly intensive care of critically ill patients.
5. GIMS hospital is 630 bedded hospital. GIMS being the only Government Medical College in this region, caters for large no of patients of western UP, Haryana, Uttarakhand and Rajasthan. There are more than 1500 patients are visiting every day and more than 450 patients admitted in the hospital. The total no of patients reported in 2025 were 469040 OPDs and 33654 patients were admitted in the hospital. GIMS hospital is the only Govt hospital in UP to have NABH and NABL certified by the quality council of India.

PROPOSAL

6. GIMS is proposing for Empanelment of an Agency for **Running of Stationary shop at GIMS"**
7. The agency Establish shop for sale of stationary for the visitors, Patients, students and staff visiting the Hospital

SCOPE OF WORK

8. Agency will establish **Running of Stationary shop at GIMS"** ..
9. Agency will be responsible for providing quality and economic stationary items to the needy
10. Agency will get satisfactory work certificate with concerned dept, regularly and must address all the grievances of the patients
11. Hospital will provide space for establishing shop.
12. Agency will reimburse the electricity, water and sanitation charges to the institute
13. The agency will furnish necessary infrastructure for the shop.

FINANCIAL IMPLICATIONS-

14. Agency will deposit monthly rebate additionally electricity charges to the GIMS Greater Noida.
15. Agency will deposit 02 month advance payment as security to the GIMS Greater Noida

GIMS RESERVES RIGHT

16. To take final decision regarding empanelment or to terminate the proposal/ Contract.
17. To keep or remove any staff of the service provider involved in any unlawful activities.

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ELIGIBILITY CRITERIA

Agency should have:-

18. The Agency should have at least three years of experience in providing services to Government/ Reputed Autonomous Institute.
19. The Agency should submit the copy of income tax, PAN, GST certificate with valid registration Number.
20. The Agency should not have been blacklisted by any Central/State Government/PSU.

GENERAL TERMS AND CONDITIONS

21. Applications should be submitted in the prescribed form only. Eligible and competent agencies will be short- listed for the empanelment.
22. Application should be submitted with offering **Running of Stationary shop at GIMS"** . Empanelment of agency will be done on the basis of criteria enumerated in these documents along with professional competence.
23. The date of declaration of qualified/empanelled agency will be at the discretion of GIMS.
24. All the pages of the EOI are to be self-attested.
25. The bidder has to furnish an undertaking that the organization has not been blacklisted in the past by any Government Departments /Boards/ Corporations or reputed Private Companies.
26. GIMS reserves the right to accept or reject any or all the EOIs without assigning any reasons thereof.
27. GIMS shall have the right to delete any agency from the panel during the currency of the period of the empanelment, without assigning any reason thereof.
28. The term of contract will be for 01 years, which will be extendable on yearly basis depending upon mutual consent.

29. SUBMISSION OF PROPOSAL:

Interested agencies may apply for the Empanelment of an Agency for **Running of Stationary shop at GIMS"** .. Applications should include details of the empanelment along with the following documents: (self-attested copies). Performa given at

I. Personal Performa given at Appendix "A"
II. Technical specs Performa given at Appendix "B"
II. Financial bid Performa given at Appendix "C"

Interested person/bidders should submit their applications by due date and time to Director, GIMS, and Greater Noida. Appendix A (Details of agency empanelment) and Appendix B (Proforma for rate quotation) will be submitted in separate sealed envelope. The envelope must **Running of Stationary shop at GIMS"** . as well as the mailing address and contact information of bidder to facilitate returning the document in case of l ate submission.
Expression of Interest may drop in the box kept at Ground Floor, Administrative Block at GIMS premises. Any Expressions of Interest received after the stipulated period & will not be considered and will be rejected.

42. PROCESS FOR ALLOTMENT OF SPECIFIC JOBS

The Expression of Interest received in response will be evaluated by the evaluation committee of GIMS which may also undertake an onsite inspection or the qualified agency will be asked to make a presentation regarding their technical capabilities.

43. OPENING OF EXPRESSION OF INTEREST

First the Technical bid will be opened. There after these EOIs will be evaluated by the Evaluation Committee. Thereafter, financial bid will be opened by the evaluation committee.

Technical evaluation	Supporting Documents	Presentation by the bidder to the EOI committee
Marks	**50 %**	**50%**

44. EMPANELMENT

Rate quotation will be open for all the technically qualified agencies and order will be issued to the agencies who will quote the highest amount of Rebate / processing charges to GIMS.

45. CONTACT FOR ANY QUERY: Mail ID -gimsgnoida16@gmail.com, 0120-2341736/38, 9999384468

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Appendix-A

PROFORMA

(Self-attested photocopies of documents should be attached with)

Details of Agency Establishment

1. Name & Postal address of Agency
2. Telephones Nos.:
   - (i) E-mail:
   - (ii) Fax Nos.
   - (iii) Mobile No's:
3. Nature of Establishment: (Sole/Partnership/otherwise) and its registration
4. Experience certificates- (Give details of similar works in last 5 years)
5. Name & address of Partners or Directors or Owner
6. Commercial Tax Regd. No.:
7. GST No.:
8. PAN No.:
9. TAN No.:
10. Awards of Excellence in the field if any
11. Any other information

Signature of the Proprietor/Authorized Signatory	Rubber Seal indicating complete address: Place: Date:

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Appendix-B

PROFORMA FOR TECHNICAL SPECIFICATION

S. No.	**Running of Stationary shop at GIMS**	Details submitted to the GIMS Institute
1	Infrastructure development	
2	Materials to be deployed	
3	Manpower made available	
4	List of Items / service with rates for sale	
5	Any Other	

Signature of the Proprietor/Authorized Signatory	Rubber Seal indicating complete address: Place: Date:

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Appendix-C

PROFORMA FOR RATE QUOTATION

S. No.	**Running of Stationary shop at GIMS**	Monthly Rebate / Processing Charges to be paid to the GIMS Institute
1		

(The qualified vender who quoted Highest offer and sufficient experience will be awarded)

Signature of the Proprietor/Authorized Signatory	Rubber Seal indicating complete address: Place: Date: